



# Extra Curricular Policy

*Reviewed in June 2024*

## **JSSPS Vision Statement on Wellbeing**

At JSS Private School (JSSPS) we promote, develop, equip and prepare healthy learners for life. We are committed to making it our mission to promote resilience, positive wellbeing and mental health for all our pupils and staff. We understand wellbeing to be a state of being comfortable, healthy and happy. We aim to drive this message forward, and to ensure that mental health and well-being is “**everyone’s business**” across the whole school community. We strive to create an environment that has a whole school approach, in providing excellent mental health support, understanding and intervention. We put Wellbeing at the heart of our school to ensure successful learning, and commit to our policies reflecting this practice.

### **JSSPS Vision Statement on Inclusion**

At JSSPS, we adopted a legislative frame work for inclusive education based on UAE Federal Law No.(29), 2006 & Law No.(2) 2014. The implementation and impact of the standards included within Dubai Inclusive Education Policy Framework (2017) are monitored and regulated by the Knowledge and Human Development Authority (KHDA).

We understand that a diversity and inclusion plan will be effective only when founded on a ***true belief in and understanding of the value of diversity and inclusion***. Therefore, we aspire to create a school culture that reflects appreciation for diversity and inclusion at all levels. We know that our mission of driving personal and economic growth through learning and our vision of becoming the best community will only be achieved by hiring and retaining the best people possible while creating a school community that is reflective of the diverse audiences we serve.

JSSPS recognizes that the vibrancy of our community is enhanced by **diversity**, which we define as the range of human differences. We believe a culture of **inclusion** puts diversity into action by creating an environment of involvement, respect and engagement – where a multiplicity of beliefs, interests, experiences, and viewpoints are harnessed to accomplish our goals.

We work to achieve diversity and inclusion by:

- Delivering services in a culturally sensitive manner.
- Fostering an environment in which students and staff embrace and promote inclusion and understanding of the value of diversity as demonstrated through interactions with one another.
- Integrating diversity into strategies, decisions, and teaching-learning processes.
- Aligning diversity and inclusion efforts with strategic imperatives.
- Increasing effectiveness and accountability of efforts by developing measureable goals.

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## **1. INTRODUCTION**

Children have a core entitlement in terms of the curriculum. Wherever possible, we make this broad, interesting and relevant. However, there are areas of learning that are not within the scope of the usual school day but which we recognise as being beneficial to our children.

## **2. AIMS AND OBJECTIVES**

With a view to increasing the range of experiences that children have and to enable them to be able to make informed choices for their adult life, extra-curricular activities are offered through various types of provision delivered by school staff, external providers and independent clubs

## **3. ROLES AND RESPONSIBILITIES**

### **3.1 SLT**

Extra-curricular activities will enable students to progress toward established educational objectives; such as, mental and physical strength, good sportsmanship, character and healthy social behaviours. Leaders will encourage and support participation of students in extra-curricular activities that will contribute to their holistic development as well as build their co-curricular profile.

### **3.2 Teachers**

When teachers involve themselves in extracurricular activities, they have the ability to not only positively impact students, but also positively impact the relationships they have with students, the school culture in which they work in, and their own perceptions of their abilities.

It is not the policy of the teachers to limit the number of extra-curricular activities students take part in, except in such cases as may be decided by the school in consultation with the parents.

### **3.3 Parents**

Parents have to consider the potential impact of their child's participation in extra-curricular activities more specifically on academic standards if students take part in a wide range of activities. Parental support at events is also encouraged

### **3.4 Students**

1. Students are expected to follow full school rules apply at all times during participation in extra-curricular activities.
2. If necessary students must enquire from their class teachers what work/tasks they have missed and arrange a submission date for this.
3. Students are responsible for having appropriate gear/equipment, footwear and change of clothes.
4. Students must wear full school uniform or clothing instructed otherwise by the school.
5. The utmost respect must be shown to the necessary extra-curricular activities organisers and to the property of others when taking part in extra-curricular activities

## 4. PROCEDURE

### 4.1 Activities offered by outside vendors

These activities may be conducted during or beyond the regular school working hours and may be conducted under the supervision of the school staff or professional trainers. Information about the activities are made available on the school website well in advance and students are given sufficient time to enrol in the same. Students opting for these clubs will have to enrol themselves through the school and provide information as required by the school. Activities will be run for a period of 6 to 8 week as per the term. Details about students participating in the activities are maintained by the school.

### 4.2 Activities offered by the school

These activities are conducted during the regular school working hours, and will be conducted under the supervision of the school staff. Announcements about the activities are done in the classrooms after which participation for these activities are open to all students. Some of the activities are offered weekly, monthly or on a once in a term basis.

## 5. CATEGORIES

### 5.1 After School Activities

Additional activities are offered by outside providers as well as by school staff. These run from 2.30 to 3.30 pm throughout the week. Activities provided by outside providers will be at the discretion of the provider/school staff and parents will be informed of timings and options.

### 5.2 Morning Sports Club

Morning sports clubs are run by school staff at the discretion of that member of staff, and parents are informed of timings and options. These will be run from 6.30 to 7.30 am on select days of the week.

### 5.3 Field Trips

Field trips are offered for grades on a monthly basis, or a bi monthly basis as per the curriculum requirements. In case of activities which are chargeable payment must be made to the school prior to the commencement of the activity. Personal expenses for performances like costume, footwear, makeup has to be borne by the students.

### 5.4 Miscellaneous Activities

The school also offers a range of other activities as under –

| By the school                                                                                                                     | By outside vendors             |
|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| School Assemblies                                                                                                                 | Field Trips                    |
| ART Music and Dance Activities                                                                                                    | ART Music and Dance Activities |
| Field Trips                                                                                                                       | Foreign Tours                  |
| Literary Activities                                                                                                               | Literary Activities            |
| Islamic and Arabic Activities                                                                                                     | Film making                    |
| Annual Events like – Foundation Day, Investiture Ceremony, Prize Day, Teachers Day, Sports Day, Concert, Carnival, Swimming Gala, |                                |
| Online, Virtual and offline activities                                                                                            |                                |

## **6. FEEDBACK**

The school will appoint the best professionals to conduct the afterschool activities, as well select activities which meet up to the highest standards, however we are constantly open to feedback to help serve the students better.

## **7. TRANSPORTATION**

Transport will be offered to students who stay back for after school activities. In case of training meted out to students participating in interschool activities which run into after the school, transportation will be offered to the students. If students are taken on field trips or recreational tours, transport will be provided to and fro. In cases where transport cannot be provided to the students, parents will be informed accordingly.

## **8. SAFETY INJURY**

The school or any teachers or officials or voluntary helpers of the school, shall have no responsibility of whatsoever nature in respect of bodily injury to the child unless the child is in the direct custody or control of one of the said teachers whilst on a recognized outing or function arranged by the school

## **9. USE OF IMAGES/RECORDINGS**

The School may wish to develop on-line classroom viewing for parents, and prospective parents, film classes for teacher professional development materials, or include student footage in advertising / promotion materials. The School would not compensate the parents for the use of such images / footage.

## **10.SUMMARY**

Extra-curricular activities are an integral part of the ethos of the school. They provide students with an opportunity to enhance their personal development and self-image within the school environment as well as in the wider community. It is the responsibility of all stake holders to contribute to the success of student extra-curricular activities.

Reviewed and Approved by- (Sd/-)

Mr.Govindrao Naik  
Chief Executive Officer

Mrs Chitra Sharma  
Principal

Date: 21/06/2024

## 11. REVIEW OF POLICY

The Extra-Curricular policy will be reviewed by SLT on an annual basis.

| Policy Details  |                   |
|-----------------|-------------------|
| Version date    | May 2021          |
| Last review     | June 2024         |
| Next Review     | June 2025         |
| Responsible SLT | Mrs. Gwen Dickson |

## 12. ANNEXURE

### **Guidelines for activities offered by outside vendors**

Announcements about the activities are done in the classrooms or assemblies, or circulars may be sent to the students, after which participation for these activities are open to all students .

If students miss classes for any reason no reimbursements will be made. Payment for these activities must be done prior to the commencement of the activity. Once the enrolment is complete no change is possible. Students participating in the activities will be collected from the classroom at the end of the school day and will be handed over to the respective trainers.

Utmost care will be taken to the children during these activities and they will be supervised at all times. Teachers will also ensure that all children have safely exited the premises at the end of the club. If an afterschool club is re-scheduled , a circular will be sent to the parents prior to the class.

However if the class is cancelled suddenly due to any unforeseen reason, the parents will be called and informed about the same and the children will be kept in the safe custody of the school till the dispersal time.

Students may be required to bring their own training equipment or they may be provided with the equipment as decided by the trainer.

### **Guidelines for activities offered by the school**

No costs are charged for training the students; however costs involved for costumes, makeup and other accessories have to be borne by the student. Support of the parent community is welcome, and parents are invited to encourage the students as they participate in the events.

Auditions may be conducted in order to select appropriate students for the appropriate activity