



مدرسة جيه اس اس الخاصة
JSS PRIVATE SCHOOL

Grades KG-12

JSSPS/CTP/PO/GEN/112/17-18

Date: 07 January, 2018

Dear Parents

Please note that if you wish to apply for a **Transfer Certificate (TC)** for your ward at the end of the academic year 2017-2018, please complete and submit the attached Application Form on or before **25th January 2018** to the Admissions Department.

Looking forward to your co-operation.

Warm Regards,

Bindhu Rajiv
Headmistress

Application Form Attached



Date: _____

APPLICATION FOR TC/SCHOOL LEAVING CERTIFICATE

STUDENT'S PARTICULARS

1. Name: _____
2. Class & Sec: _____ Admission No: _____ Bus No: _____
3. Parent's/Guardian's Name: _____
4. Contact Nos: Mobile: _____ Residence: _____

REASON FOR APPLICATION:

Type of Transfer Certificate (Please tick the relevant for attestation purpose)

1. Local: _____ 2. Other Emirate: _____ 3. Abroad: _____

Parent's Signature

FOR OFFICE USE ONLY

1. Signature Verified: _____ Initial: _____ Date: _____

2. Date of Joining: _____ Last date of attendance(class register): _____

3. No Dues Report.

SECTION	NAME	REMARKS	SIGNATURE
1. Class Teacher			
2. Library			
3. Sci.Lab/Evs.Lab			
4. Sports			
5. Arts			
6. Music			
7. Computer			
8. Transport			
9. Accounts			
10. Any other			

3.T.C.May be issued:

Supervisor's Signature.....

Principal's Signature.....

T.C. Issued On:.....T.C.No:.....Admission Officer's Signature.....